JOB POSTING

Middle School Boy's Basketball Coach

Position available for the 2026-2027 school year.

For more information, please contact Kathy Parlin, Athletic Director.

Interested parties should send letter of intent to:

Kathy Parlin, Athletic Director
Athens High School
300 E. Holcomb Street
Athens, MI 49011-9781

(269) 729-5414, ext. 212

Parlink1@athensk12.org

Deadline: Until Filled

Posted: October 23rd, 2026

ATHENS AREA SCHOOLS
School District Position Description

Position Title: Middle School Boy's Basketball Coach
Department: Athletics
Reports to: Athletic Director

SUMMARY: To help all participating students achieve a high level of skill, an appreciation for the values of discipline and sportsmanship, and an increased level of self-esteem.

ESSENTIAL DUTIES AND RESPONSIBLIITES. *Other duties may be assigned.*

Coaches individual participants in the skills necessary for excellent achievement in the sport involved.
Plans and schedules a regular program of practice in season.
Oversees the safety conditions of the facility or area in which assigned sport is conducted at all times that students are present.
Maintains accurate statistics, records and results of the season.
Enforces discipline and sportsmanlike behavior at all times, and establishes and oversees penalties for breach of such standards by individual students.
Maintains competency in rules, rule interpretations, meet procedures, coaching techniques, and general information about all aspects of the sport.
Establishes performance criteria for eligibility in interscholastic competition in this sport and is consistent in establishing criteria for eligibility in competition.
Adheres to a highly efficient and technically sound program of injury prevention and follow up.
Recommends purchase of equipment, supplies and uniforms.
Maintains necessary attendance forms, insurance records, and similar paperwork.
Accounts for all equipment or delegates the responsibility.
Develops a consistent and positive public communications procedure through the school and media to inform the parents and the general public about the athletic program.

SUPERVISORY RESPONSIBILITIES: Supervises students of particular program and assistant coaches.

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:
Valid teaching certificate and a degree program with a major or minor in physical education or equivalent hours and courses in coaching theory is preferred. Experience in physical education, coaching, first-aid, CPR, and sports medicine is recommended.

LANGUAGE SKILLS:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of students or employees of the district.

MATHEMATICAL SKILLS:
Ability to calculate figures and amounts such as percentages, averages, probability, and statistical figures. Ability to apply concepts such as fractions, percentages, ratios and proportions to practical situations.

REASONING ABILITY:
Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

OTHER SKILLS AND ABILITIES:
Exhibit qualities of leadership and organizational ability and reflect a spirit of cooperation in working with staff and school administration. Ability to apply knowledge of current research and theory in specific field. Ability to establish and maintain effective working relationships with students, staff and the community. Ability to communicate clearly and concisely both in oral and written form. Ability to perform duties with awareness of all district requirements and Board of Education policies.

PHYSICAL DEMANDS: The physical demand described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to walk and stand. Occasionally the employee will sit and or run. The employee will frequently bend or twist at the trunk while performing the duties of this job. The employee will frequently squat, stoop, kneel, reach above the head, reach forward and repeat the same hand motion many times while performing the duties of the job. The specific vision requirements of the job include good depth perception and occasionally being able to see objects/persons at a distance. While performing the duties of the job the employee frequently is required to hear conversation in a quiet as well as a noisy environment and be able to tell where a sound is coming from. The employee must be able to communicate to the team in order to give directions.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee will continuously work inside or outside depending on the weather. Occasionally the employee must be able to meet deadlines with severe time constraints and interact with public and other workers. The employee has direct responsibility for the safety, well-being and work output of others. The noise level in the environment is usually moderate.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties maybe assigned.